

# Welcome to Anytime Library

Anytime Library allows you to borrow and return items during Centre opening hours.

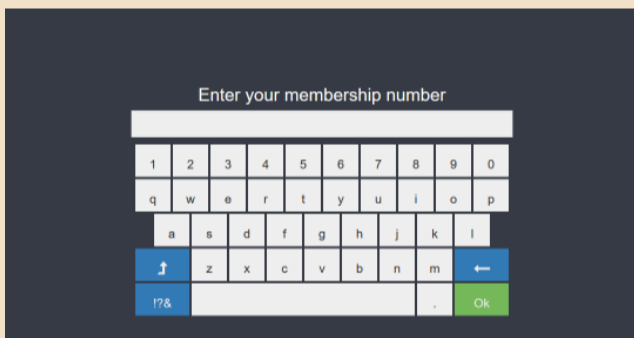
## Log in

Begin by tapping the screen.

Tap the **Accessibility** icon if you want to move the text to the lower half of the screen.

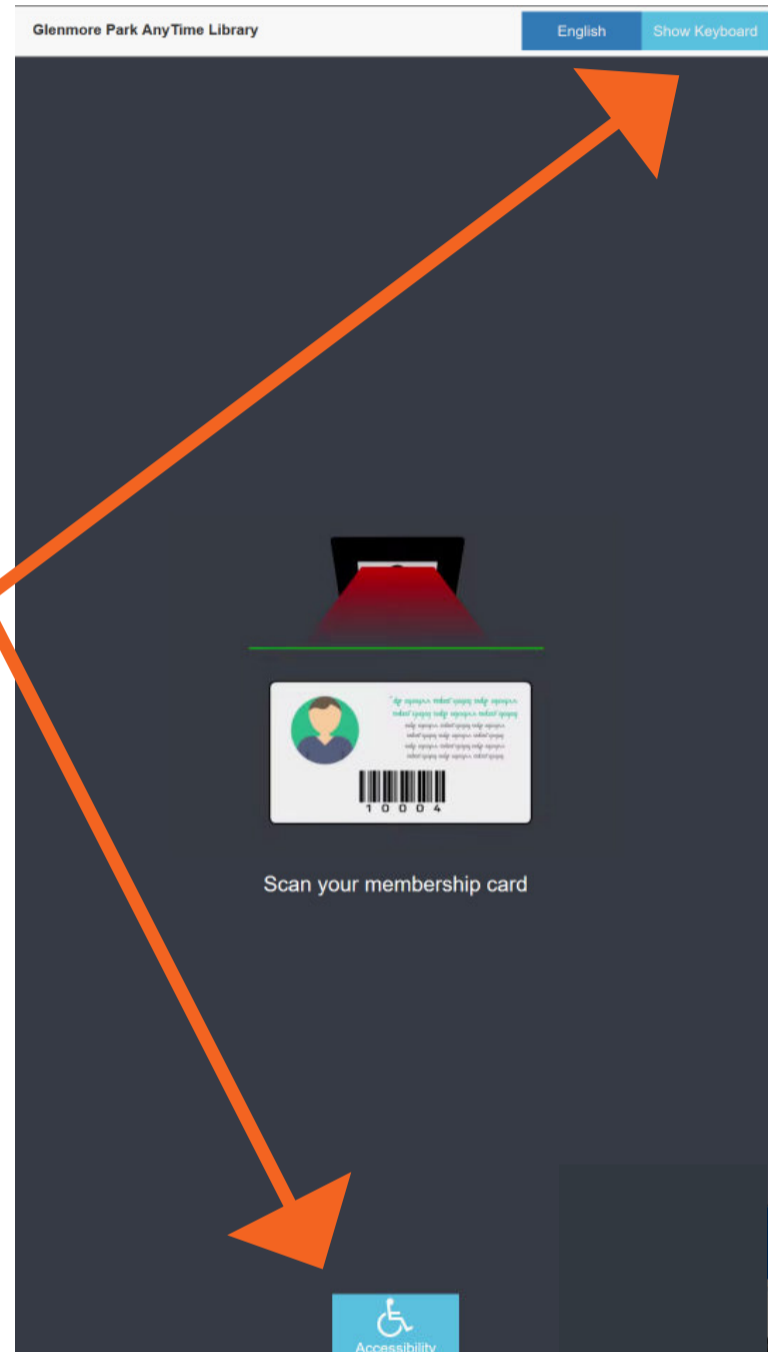
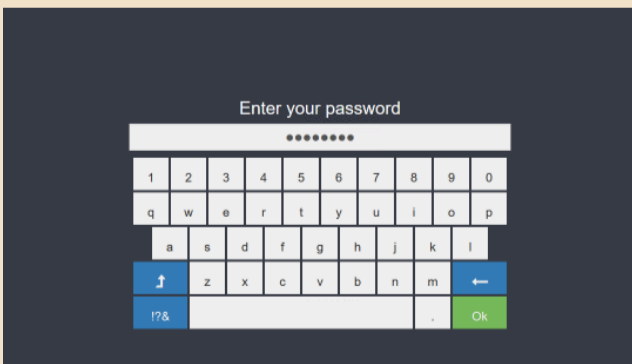
Login by scanning your **membership barcode** on your **library card or app**.

or tap **Show Keyboard** to enter your details manually. The library card number starts with LM.

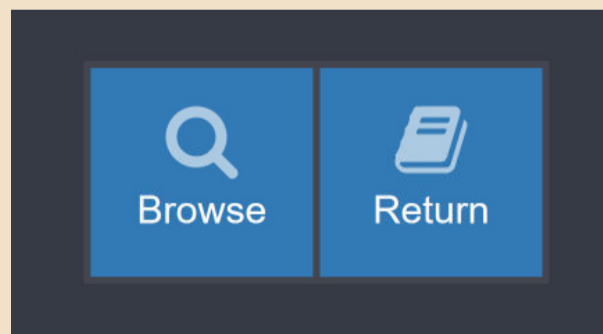


Type in your **PIN**.

The PIN is an 8 digit number in the format of DDMMYYYY.



You can now either **Browse** to borrow or **Return** items.



If you are borrowing and returning, you need to borrow first to allow for space in the Anytime Library.

# Borrow

When **Browse** is selected the browse screen is displayed.

You can search by **title, author** or **slot number** at the top of the Browse screen.

**Select** the item you want by tapping the screen.

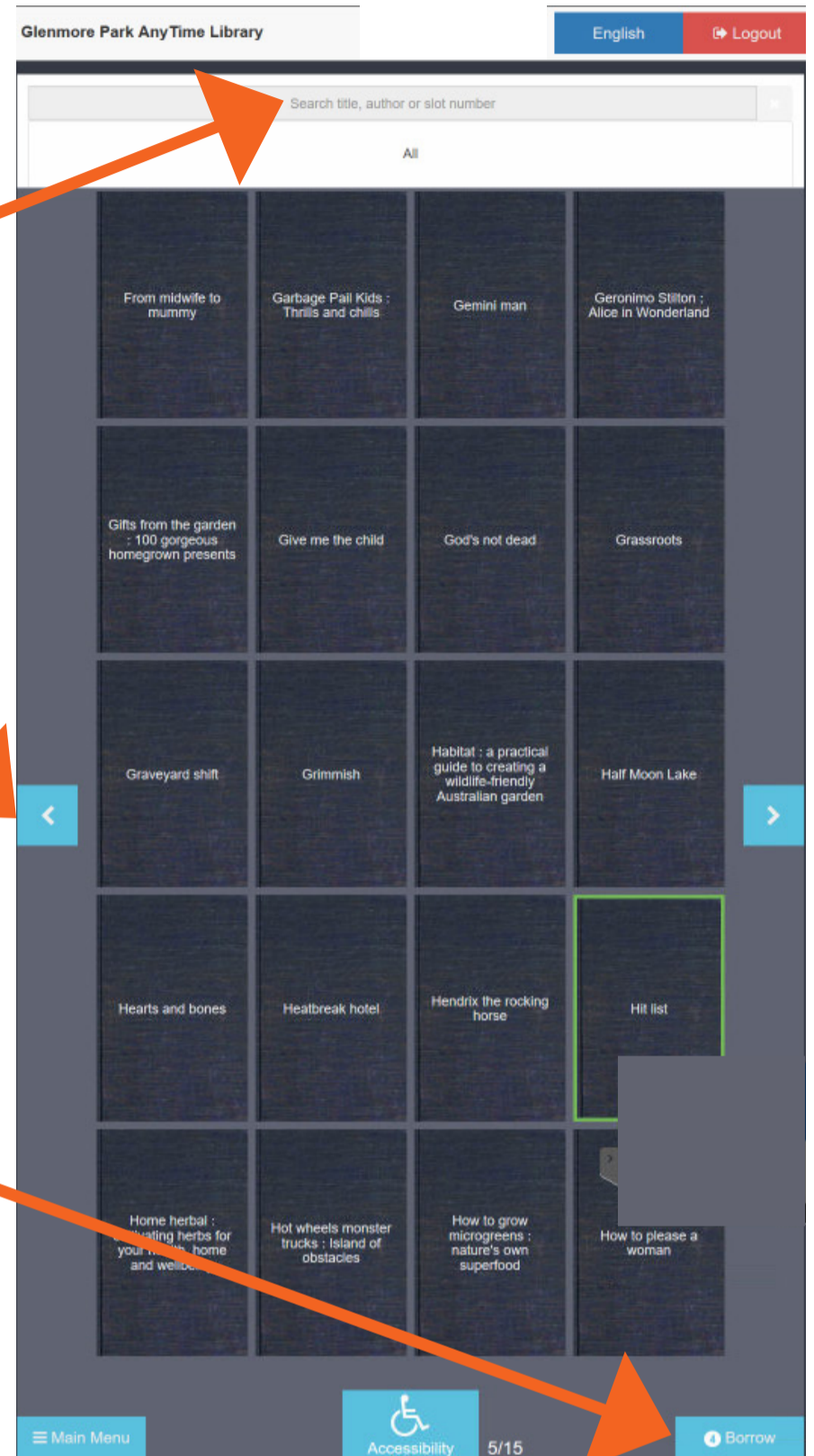
Tap the arrows to move between screens.

Multiple items can be selected.

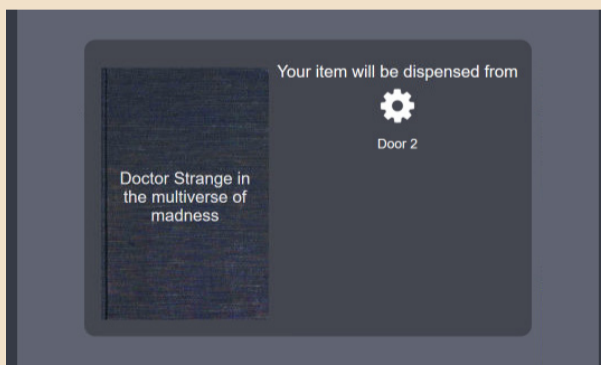
The selected items are highlighted with a **Green** checkmark.

When you have completed your selection tap **Borrow**.

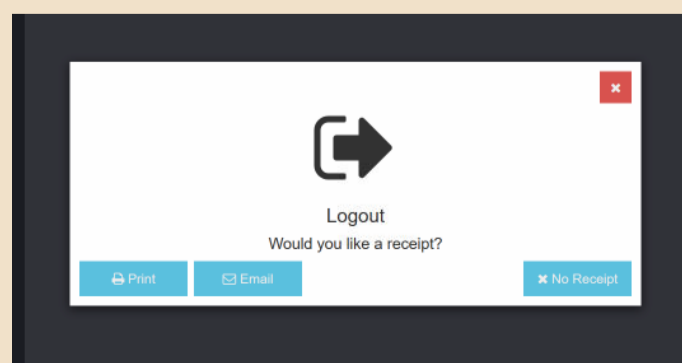
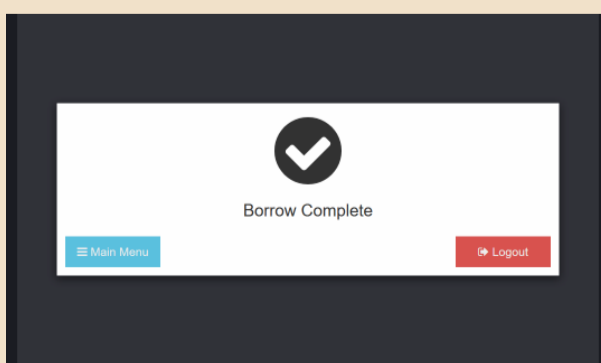
Tap the Green **Confirm** button to complete the transaction.



A message will show you which door each item can be retrieved.



Your borrowing transaction is complete once all items have been taken. Tap OK Return to **Main Menu** to return items or **Logout**. Select your receipt option.

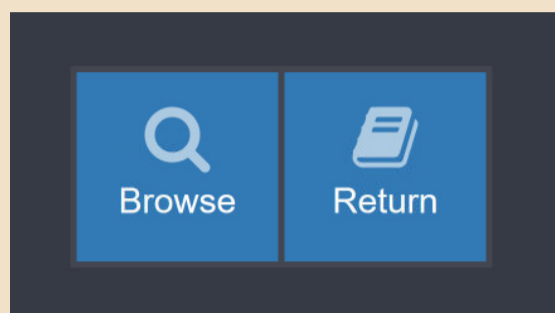


# Return

Only items borrowed from this machine can be returned here.

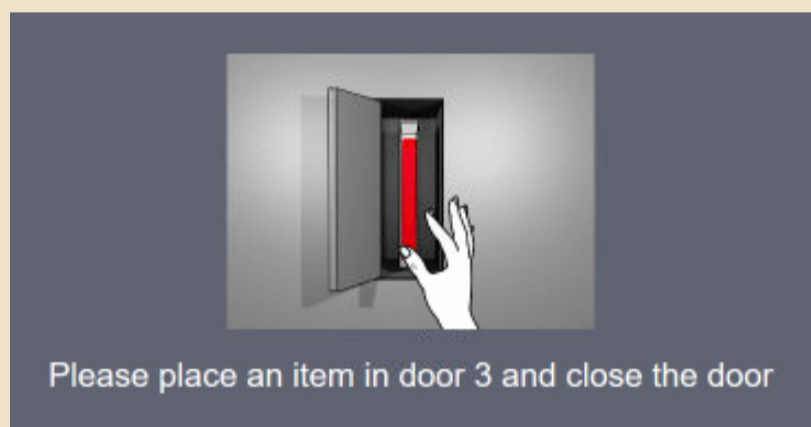
Log in to return items. Refer to login instructions on page 1.

Select **Return**.



The Anytime Library will select a door for your return.

Open the door and slide the item in, spine facing towards you, until you can feel it is secure.

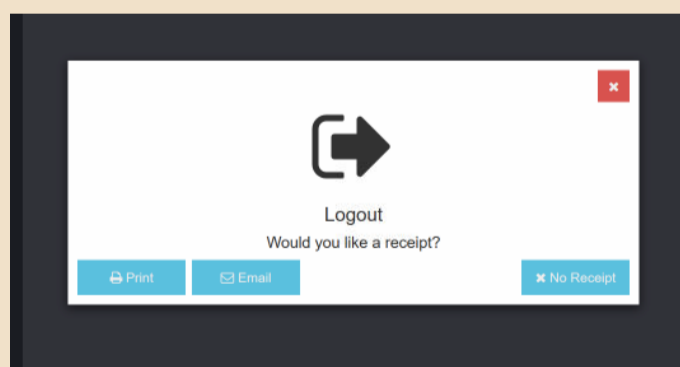
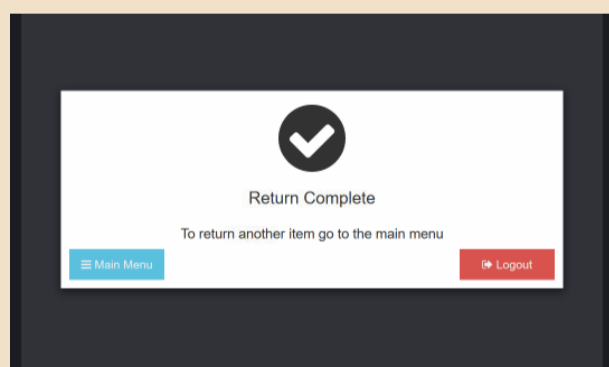


Close the door.

The item is removed from your card.

Repeat for all returns, remember only items borrowed from this machine can be returned here.

Tap OK. Select your receipt option.



Thank you for using Anytime Library.

Please call 4732 7891 or contact <https://my.penrith.city/> for any feedback or assistance.