



## MEMBERSHIP AND VISITOR GUIDELINES

### MEMBERSHIP

Membership of the library service is free to all NSW residents. You can join at any branch of the library by presenting proof of your name and current address. There is no minimum age for joining, but those under the age of 16 years require a signature from their parent or guardian.

If you cannot visit one of the library branches please email [pcclib@penrith.city](mailto:pcclib@penrith.city) to discuss your membership options.

### JOINING ONLINE

To join online and immediately access e-resources, click the following link and select Register at the top right side of the page. <https://penrithcity.spydus.com/cgi-bin/spydus.exe/MSGTRN/WPAC/HOME>

### NO FIXED ADDRESS MEMBERSHIP

If you haven't a permanent address, membership is available which allows access to e-resources and up to three physical items. See desk staff.

### CONDITIONS OF MEMBERSHIP

- To borrow items, you must have your library membership card or use the library app.
- Up to 20 items can be borrowed for 3 weeks.
- Members with no fixed address members can borrow up to three physical items, can make up to three reserves and have full access to e-resources.
- Items can be renewed twice. If a reservation has been placed on a loaned item, you will not be able to renew the item.
- Items can be returned at any branch. After hour returns chutes are available at Penrith, St Marys, and St Clair (during shopping centre opening hours) libraries.
- Membership is suspended if you have overdue items and outstanding charges.



- Overdue notices are a courtesy reminder for your convenience.
- Overdue fines are charged for the late return of items.
- The cost of all damaged and lost items must be reimbursed to the Library.
- A reservation and/or inter-library loan service is available for those items which are on loan, available at another branch or at another library service. A small fee is charged for this service.
- All reservation, inter-library loan and lost membership card charges are non-refundable.
- Membership details are confidential and will not be disclosed to other parties.
- Let the library know if your library card is lost or stolen (the member will be responsible for items borrowed before a card is reported lost or stolen).
- Notify us if you change your name, address or contact details.
- A current library membership must be held for eligibility for the discounted member's rate on internet access.

## VISITOR CONDITIONS

### **LIBRARY MEMBERS, GUARANTORS AND VISITORS AGREE TO:**

- Comply with the NSW Library Act 1939 and the NSW Library Regulation 2018 as adopted by Penrith City Library
- Consider and respect others, including library staff, in the library
- Take care of library items
- Supervise those in your care
- Use the internet responsibly